

PLEASE REFER TO ADMINISTRATIVE ORDER 9074-1 FOR FURTHER DETAILS REGARDING TELEPHONIC HEARINGS.

SCHEDULING A TELEPHONIC APPEARANCE

1. Participants must notify CourtCall toll free by telephone (866-582-6878) or by facsimile (866-533-2946) no later than 3 p.m. EST of the business day prior to the hearing. Permission to appear telephonically on shorter notice must be obtained from the Court by contacting Maureen Shambo at 603-222-2685 for cases assigned to Judge Vaughn or Christine Comer at 603-222-2644 for cases assigned to Judge Deasy and will only be granted if just cause exists.
2. Participants must provide CourtCall with the following information:
 - A. Case name and number
 - B. Name of judge
 - C. Hearing date and time
 - D. Name, address and telephone number of the participant
 - E. Name of the party represented by the participant
 - F. Matter on which the participant wishes to be heard or whether the participant intends to monitor the proceeding in “listen only” mode.
3. Participants will receive fax confirmation and instructions for telephonic appearance from CourtCall. It is the participant’s responsibility to dial into the call not later than ten minutes prior to the scheduled hearing.
4. Any questions about telephonic appearances should be directed to CourtCall at 866-582-6878.
5. Information about CourtCall’s policies may be obtained at www.courtcall.com or by calling 866-582-6878.

FEES

The fee for the telephonic appearance is fixed by CourtCall, depending on the length of time the participant is on the call, regardless of the number of cases the participant appears in during a call or whether the participant is actually heard by the Bankruptcy Court or is in “listen only” mode. Each participant will be charged or billed an initial fee of \$50 at the time of the reservation with CourtCall, with appropriate increments, if any, to be charged or billed based upon the Fee Rate, which rates may be amended from time to time without requiring amendment of this Administrative Order.

The current Fee Rate for telephonic appearances through CourtCall is as follows:

Call Length	Fee
0 - 90 minutes	\$ 50
91 - 180 minutes	\$ 80
181 - 270 minutes	\$120
271 - 360 minutes	\$160
361 or more minutes	\$ 40 each additional 90 minute increment

There are no subscription fees, and no special equipment is required to use the service.